

# **Privacy Policy for Cosmopolite Scene**

## **Controller**

Our CEO is, on behalf of Cosmopolite Scene, responsible for controlling the company's processing of personal data.

## **We save the following personal data from our employees;**

Name, address, zip code, phone number, birth number, tax municipality and e-mail.

## **We save the following personal data from our board;**

Name, address, zip code, phone number, birth number and e-mail.

## **We save the following personal data from our audience;**

Name, e-mail, event, preferred genre/segment for sending out information and advertising.

## **We save the following personal data from our artist;**

Name, address, zip code, social security, nationality, passport number

## **We save the following personal data from our tenants;**

Name, address, zip code, phone number, e-mail and org.number/social security

Purpose of processing information:

We process information about our employees in order to manage wages, taxes and other obligations as an employer.

We process information about our board of directors in order to run the organization and meet its obligations.

We process information about the audience in order to inform about changes and cancellations at concerts. We use ticket history and behavior patterns from ticket sales through Ticketmaster to provide recommendations and advertising tailored to each audience.

We process information about artists in order to be able to perform concerts / events and to fulfill our obligations by agreement / contract more artist / management.

We process information about tenants in order to manage the event / concert by appointment / contract with the tenant.

The basis for processing:

The basis for processing personal information about employees is to fulfill our obligations as an employer and our legal obligations to the authorities.

The basis for processing personal information about board members in order to run the organization and meet its obligations.

The basis for processing personal information about the audience is to meet information needs in the event of any changes and cancellations of a concert, as well as to inform about future cultural events and concerts.

Name, email address information is used to fulfill the purchase agreement. The basis for this treatment is Article 6 (b) of the Privacy Regulation.

Where you have consented to this, the information is also used to provide you with information, offers and services in connection with your purchase via email. The basis for this treatment is the Art 6 (a) Privacy Regulation. You may at any time refuse to receive such information from us. Where you have consented to it, your purchase history and behavior patterns are used to provide recommendations and advertising specifically tailored to you as a user. The basis for this treatment is the Art 6 (a) Privacy Regulation. You may withdraw your consent to such use at any time.

The basis for processing personal information about artists is to fulfill agreement / contract with artist / management. Fulfill legal, technical, logistical and production obligations.

The basis for processing personal information about tenants is to be able to manage communication and planning of an event / concert by

agreement / contract with the tenant. And to be able to carry out our reporting obligations to Tono and the tax authorities.

Collecting of personal data:

Personal information about employees is obtained from employment contracts.

Personal information about board members is retrieved directly.

Audience personal information is obtained from ticket sales (Ticketmaster) and registration form on our website. We store the personal information you have provided in connection with your ticket purchase or through the registration form on our website.

Personal information about artists is obtained from agreement / contract with artist / management

Tenant personal information is obtained from the tenant's contract and contact form. The contact form collects the name and email of the person who wants to be in contact. The information is stored so that the contact person can be contacted back. The information is not stored on this website, but sent by email to Cosmopolite's contact address. This information is held internally by Cosmopolite Scene and will not be shared with anyone else. To access or delete the information, contact Cosmopolite Scene directly.

Disclosure of information to third parties:

Personal information about employees is provided to the accountant Valid Regnskap AS, the Tax Administration and NAV. We will not share, sell, transfer or otherwise disclose personal information to others unless we are legally required to do so.

Audience personal information is not disclosed to third parties. We will not share, sell, transfer or otherwise disclose personal information to others unless we are legally required to do so.

Personal information about artists is provided to the accountant Valid Regnskap AS, Skatteetaten and TONO. We will not share, sell, transfer or otherwise disclose personal information to others unless we are legally required to do so.

Personal information about tenants obtained from a contract with the tenant is provided to the accountant Valid Regnskap AS, Skatteetaten and TONO. We will not share, sell, transfer or otherwise disclose personal information to others unless we are legally required to do so.

Deleting of personal data:

Employee information is stored for 3 years after the employment relationship ceases. Information that we are obliged to preserve under

the Accounting Act will be stored for up to 5 years, in accordance with the requirements of the law.

Information about the board is stored for 3 years after resignation from the board. Information that we are obliged to preserve under the Accounting Act will be stored for up to 5 years, in accordance with the requirements of the law.

Information about the audience we have received in connection with the purchase of a ticket or registration form on the website is stored in our active public register until you wish to delete it yourself.

Artist information is created for 3 years. Information that we are obliged to preserve under the Accounting Act will be stored for up to 5 years, in accordance with the requirements of the law.

Tenant information is prepared for 3 years. Information that we are obliged to preserve under the Accounting Act will be stored for up to 5 years, in accordance with the requirements of the law.

Rights of the data Subject:

We process your personal data in accordance with the Personal Data Act and applicable regulations. Please note that you may require access to and relocation of your own personal data, as well as require correction or deletion of information.

It can be appealed to the Data Inspectorate for processing in violation of the rules.

Information Security:

We secure your personal information through both physical and virtual access and access control.

Contact information:

Inquiries about which information is registered, correction and deletion can be sent in writing to the following address:

[info@cosmopolite.no](mailto:info@cosmopolite.no)

Cosmopolite Scene

Vogtsgate 64

0477 Oslo